



NOTICE TO PROCEED

08 NOVEMBER 2023

UNITED AE TRADING OPC
1115 Concepcion Compound,
Pag-Asa, Binangonan Rizal

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Delivery of Various Grocery Packs for the Distribution to Various LGU Mayors, Heads of National Government Agencies, and Pasig City Government Department Heads for City Mayor's Office** under **Request for Quotation No. 100-23-07-2057**, covered by **Purchase Order No. 23-10-0746** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA REGIS N. SOTTO
City Mayor

By authority of the City Mayor:


ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: 
ROSALYN E. RAYMUNDO
Authorized Representative
UNITED AE TRADING OPC

Date: 11/08/23